

City Municipal Council – Shimoga.

1	Particulars of organization, functions and duties of Public Authority	<p>The Municipal Council Shimoga consists of 35 Councilors elected from the Wards, 5 Councilors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President elected from among the Councilors of the Wards. There is also a Vice-President elected from among the Councilors to exercise such powers delegated to him by the President. The Commissioner/Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, streetlighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum up gradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,</p>
2	Powers and duties of the Officers	<p>(i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) He shall have the powers to grant, give or issue under his signature all licences and permission, extracts of the public documents/certificates</p>

		<p>which may be granted under the provisions of the Municipal Act.</p> <p>(iii) He is also empowered to withhold or suspend or withdraw such licences if found to be against the interest of public or the Municipality.</p> <p>(iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.</p> <p>(v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</p> <p>(vi) He can entered into a contract on behalf of the council.</p> <p>(vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</p> <p>(viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</p> <p>(ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</p> <p>(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</p>
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		<p>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</p> <p>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</p> <p>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</p>
3	<p>The procedure followed in the Decision making process, including channels of supervision and accountability:</p>	<p>The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for meeting for administration approval.</p> <p>The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the</p>

		municipality.
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<ul style="list-style-type: none"> i) The Karnataka Municipal Taxation Rules 1966, ii) Karnataka Municipalities (Election of Councilors) Rules, iii) The Karnataka Municipalities (President and Vice president) Elections Rules. iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986 v) The Karnataka Municipalities (Accounts) Rules vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966 vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966. viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966. ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977. x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004 xi) The Karnataka Municipalities (Conditions of Service) Rules 1987 xii) The Karnataka Municipalities Accounts Rules 1965. xiii) Bye-laws to regulate buildings. xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes. xv) The Map/ Notifications with regard to Constitution of the Municipality

		<p>and the Council.</p> <p>xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.</p> <p>xvii) Records of Births and Deaths of persons within the Municipalities.</p> <p>xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,</p>	
6	A statement of the categories of documents that are held by the Municipality or under its control	<p>a) Municipal Assessment Register containing the property details and assessment</p> <p>b) Cash Book Register indicating all receipts and expenditure</p> <p>c) Copies of the sanctioned plan of buildings</p> <p>d) Birth and Death Registers.</p> <p>e) Register of the proceedings of the Municipal Council</p> <p>f) Register containing Assets of the Municipality</p> <p>g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.</p>	<p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>SWM action plan</p>
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary	<p>Not done</p> <p>Only elected representatives will be consulted.</p>

8	A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;	A Standing Committee consisting of 11 No. of Councilors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on 02-03-2005 . The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005			Council meeting proceedings book is made available to public on request under R.1.Act.2005
9	A directory of its officers and employees	Name	Name & Designation	Telephone	
		1. B. Jayanna	Municipal Commissioner	08182-226565	
		2. K.T. Nagaraj	Assistant Executive Engineer	08182-222638	
		3. H. Guthikanappa	Revenue Officer	08182-222414	
		4. H. Nagaraj	Office Manager	08182-222414	
		5. S. Nagarajappa	Account Superident	08182-222414	

	6. Rajashekarappa S.	Jr. Engineer	08182-222638
	7. N. Ningappa	Jr. Engineer	08182-222638
	8. T.N. Revanna Odeyar	Jr. Engineer	08182-222638
	9. S.M. Veera Gangadhara Swamy	Jr. Engineer	08182-222638
	10. B.P. Manu Kumar	Environmental Engineer	08182-222638
	11. Edward D'Costa	Sr. Health Inspector	08182-222414
	12. A. Nagaraj	Jr. Health Inspector	08182-222414
	13. Unish Shareef	Jr. Health Inspector	08182-222414
	14. Venu Gopal	Jr. Health Inspector	08182-222414
	15. P. Venkatayya	FDA	-same-
	16. S. Ravi Kumar	FGRI	-same-
	17. Sentaiah C.	FDA	- same-
	18. S. Sathya Narayana Rao	FDA	- same-
	19. Ramarudraiah	FDA	- same-
	20. B. Raju	FGRI	- same-

	21. Sulekha B.C.	Accountant	- same-
	22. Subramanya	Community Affairs Officer	- same-
	23. Rathnakar	Community Organizer	- same-
	24. R. Naga Naik	SDA	- same-
	25. K. N. Jayalakshmi	SDA	- same-
	26. Zuberulla	SDA	- same-
	27. S.G. Manjanna	SDA	- same-
	28. Sudha Bai	SDA	- same-
	29. N. Kadhirappa	SDA	- same-
	30. P. Kumar	SDA	- same-
	31. Vasanth Kumar	SDA	- same-
	32. Gangadhara	SDA	- same-
	33. Prameela	SDA	- same-
	34. C. Leelavathi	SDA	- same-
	35. S.B. Prameela	SDA	- same-

		36. S. Nagarathna	SDA	- same-
		37. T. G. Ramesh	SDA	- same-
		38. R. Manjunath	SDA	- same-
		39. S. B. Ashok Kumar	Steno	- same-
		40. S. Nagaraja	SDA	-same-
		41. S.R. D'soza	Bill Collector	- same-
		42. P. Ranganatha	Bill Collector	- same-
		43. Sadhiqulla	Bill Collector	- same-
		44. D. Manjunath	Bill Collector	- same-
		45. K. Shivaji	Bill Collector	- same-

10	The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations;	<p>The remuneration of the officers and officials is furnished below :-</p> <p>No remuneration of the officers being paid. But pay & allowances are Paid as below.</p> <table border="1"> <thead> <tr> <th data-bbox="569 407 873 440">Name</th> <th data-bbox="873 407 1388 440">Name & Designation</th> <th data-bbox="1388 407 2039 440">Ammount</th> </tr> </thead> <tbody> <tr> <td data-bbox="569 521 873 553">1. B. Jayanna</td> <td data-bbox="873 521 1388 553">Municipal Commissioner</td> <td data-bbox="1388 521 2039 553">30716</td> </tr> <tr> <td data-bbox="569 594 873 626">2. K.T. Nagaraj</td> <td data-bbox="873 594 1388 626">Assistant Executive Engineer</td> <td data-bbox="1388 594 2039 626">20657</td> </tr> <tr> <td data-bbox="569 667 873 699">3. H. Guthikanappa</td> <td data-bbox="873 667 1388 699">Revenue Officer</td> <td data-bbox="1388 667 2039 699">-</td> </tr> <tr> <td data-bbox="569 740 873 773">4. H. Nagaraj</td> <td data-bbox="873 740 1388 773">Office Manager</td> <td data-bbox="1388 740 2039 773">12599</td> </tr> <tr> <td data-bbox="569 813 873 846">5. S. Nagarajappa</td> <td data-bbox="873 813 1388 846">Account Superident</td> <td data-bbox="1388 813 2039 846">14211</td> </tr> <tr> <td data-bbox="569 886 873 919">6. Rajashekarappa S.</td> <td data-bbox="873 886 1388 919">Jr. Engineer</td> <td data-bbox="1388 886 2039 919">18806</td> </tr> <tr> <td data-bbox="569 959 873 992">7. N. Ningappa</td> <td data-bbox="873 959 1388 992">Jr. Engineer</td> <td data-bbox="1388 959 2039 992">16431</td> </tr> <tr> <td data-bbox="569 1032 873 1065">8. T.N. Revanna Odeyar</td> <td data-bbox="873 1032 1388 1065">Jr. Engineer</td> <td data-bbox="1388 1032 2039 1065">17369</td> </tr> <tr> <td data-bbox="569 1105 873 1138">9. S.M. Veera Gangadhara Swamy</td> <td data-bbox="873 1105 1388 1138">Jr. Engineer</td> <td data-bbox="1388 1105 2039 1138">10593</td> </tr> <tr> <td data-bbox="569 1179 873 1211">10. B.P. Manu Kumar</td> <td data-bbox="873 1179 1388 1211">Environmental Engineer</td> <td data-bbox="1388 1179 2039 1211">14011</td> </tr> <tr> <td data-bbox="569 1252 873 1284">11. Edward D'Costa</td> <td data-bbox="873 1252 1388 1284">Sr. Health Inspector</td> <td data-bbox="1388 1252 2039 1284">17716</td> </tr> <tr> <td data-bbox="569 1325 873 1357">12. A. Nagaraj</td> <td data-bbox="873 1325 1388 1357">Jr. Health Inspector</td> <td data-bbox="1388 1325 2039 1357">16431</td> </tr> </tbody> </table>	Name	Name & Designation	Ammount	1. B. Jayanna	Municipal Commissioner	30716	2. K.T. Nagaraj	Assistant Executive Engineer	20657	3. H. Guthikanappa	Revenue Officer	-	4. H. Nagaraj	Office Manager	12599	5. S. Nagarajappa	Account Superident	14211	6. Rajashekarappa S.	Jr. Engineer	18806	7. N. Ningappa	Jr. Engineer	16431	8. T.N. Revanna Odeyar	Jr. Engineer	17369	9. S.M. Veera Gangadhara Swamy	Jr. Engineer	10593	10. B.P. Manu Kumar	Environmental Engineer	14011	11. Edward D'Costa	Sr. Health Inspector	17716	12. A. Nagaraj	Jr. Health Inspector	16431
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	23. Rathnakar	Community Organizer	7091
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	25. K. N. Jayalakshmi	SDA	8528
	26. Zuberulla	SDA	8528
	27. S.G. Manjanna	SDA	8528

	28. Sudha Bai	SDA	8947
	29. N. Kadirappa	SDA	10593
	30. P. Kumar	SDA	9920
	31. Vasanth Kumar	SDA	3459
	32. Gangadhara	SDA	8528
	33. Prameela	SDA	8528
	34. C. Leelavathi	SDA	6971
	35. S.B. Prameela	SDA	9007
	36. S. Nagarathna	SDA	10084
	37. T. G. Ramesh	SDA	9022
	38. R. Manjunath	SDA	8737
	39. S. B. Ashok Kumar	Steno	13148
	40. S. Nagaraja	Bill Collector	6970
	41. S.R. D'soza	Bill Collector	14435
	42. P. Ranganatha	Bill Collector	7749

		43. Sadhiqulla	Bill Collector	7749
		44. D. Manjunath	Bill Collector	8987
		45. K. Shivaji	Bill Collector	7010
-	The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<u>Budget (Planwise) 2006-07</u>	<u>Proposed Expdr (in Rs.)</u>	<u>Disbursement (Expenditure)</u>
		i) Part I A to H	3390.91	3264.16
		ii) Part II	314.18	-
		iii) Part III	<u>4999.19</u>	<u>130.71</u>
		Total	<u>4999.19</u>	<u>3394.87</u>
12	The manner of execution of subsidy programmes, including the amounts allocated	<u>Subsidy Programs</u>	<u>Amt allotted</u>	<u>Beneficiaries</u>
		-		

	designations and other particulars of the Public Information Officers;	Of the PRO/APRO & Appellate Authority 1. B. Jayanna Appellate Authority 08182-226565 1. K. T Nagaraj PRO 08182-222638 2. H. Nagaraj APRO 08182-222414
17	Such other information as may be prescribed	

-sd/-
Municipal Commissioner,
CMC - Shimoga